



eProfiling

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ASSEMBLY & SERVICING PREVIOUS WORK RECOGNITION

APPRENTICE NAME: _____ PROFILING REGO NO: _____

WEEKS COVERED BY SUMMARY SHEET: _____

ACTIVITY	ACTIVITY HOURS PER YEAR			
	1 ST YEAR	2 ND YEAR	3 RD YEAR	4 TH YEAR
CORE WORK ACTIVITIES				
Assemble Electrical Apparatus				
Maintain/Repair Apparatus/circuits				
Perform Functional Checks				
Diagnose/Rectify Faults Apparatus/Circuits				
Disconnect/Reconnect fixed wired equip <1000V AC/1500DC				
Disconnect/Reconnect exp prot equip <1000V AC/1500DC				
Overhall/Repair Explosion Protected Equip				
Maintain Hazardous Area Equipment				
Monitor energy usage				
OTHER HOURS (not mandatory)				
Electrical supporting activity (non electrical work)				
Total hours off job training – TAFE etc.				
Sick Leave				
Total of all other leave/RDO's				
TOTAL OF HOURS PER YEAR:				

This summary sheet cannot be processed unless verified by a Registered Training Organisation (RTO) representative & employer.

Please return to your RTO for verification on the fax number below.

The verified form will be forwarded to eProfiling & downloaded against the apprentices' profile.

Verified By:

BUSINESS NAME: _____	
EMPLOYER REP: _____	SIGNATURE EMPLOYER REP: _____

RTO: _____	RTO REP: _____
SIGNATURE RTO REP: _____	FAX NUMBER: _____
UPDATED REPORT REQUIRED? _____	